



Private Events Frequently Asked Questions

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Q: What kind of events can be held at The Butterfly Pavilion?

A: Anything! Weddings, holiday parties, corporate meetings, picnics, birthdays, anniversaries, business networking, reunions, board meetings and photo sessions.

Q: What is included in a private event rental?

A: Ballroom, residential warming kitchen, patio/garden, tables, chairs and entry into at least one exhibit. Weddings also receive one dressing room and time for a rehearsal.

Q: What meeting amenities are provided?

A: Wireless Internet, 2 pull-down screens, 2 white boards

Q: Which exhibit is included in the contract fee?

A: We are open 7 days a week, 9am-5pm. Events hosted during business hours receive admission for all guests into the exhibits; after hour events receive at least an hour of private rainforest viewing. Additional exhibit areas can be rented for entertainment or for young guests.

Q: What is the rental fee?

A: It depends on the type of event, time of year and day of the week. All areas are available by the hour. Please see chart below.

Wedding: **

	Fri-Sat	Sun-Thurs
April-Oct	\$450/hr	\$400/hr
Nov-Mar	\$375/hr	\$325/hr

Meeting/Private events:

	self set-up
Mon-Thurs	\$150/hr
Fri-Sat	\$200/hr

** Receptions receive 6th hour free

** Ceremony and receptions receive 8th hour free

Q: Where can ceremonies be held and what is the capacity?

A: Rainforest (comfortable capacity of 50 seated; 100 standing room only), Amphitheatre (cap125), Patio (cap 170)

Q: Does the Butterfly Pavilion offer butterfly releases for ceremonies?

A: Yes, we offer butterfly release options for Rainforest ceremonies. Prices range from \$50 for 10 butterflies, up to \$125 for 35 butterflies.

Q: What is the size and capacity of the Reception space?

A: The ballroom is 2,100 square feet and has hardwood floors and large windows; it is adjacent to our residential warming kitchen. The Patio includes flower and sensory gardens, water features including a waterfall and minimal lighting.

Reception Capacity: Winter: 0-150; Spring/Summer: 0-250

Q: What hours are available for facility rentals?

A: The ballroom is available during normal business hours (7 days a week, 9am-5pm), however most rentals will occur after 5pm. Events requiring the private use of the entire zoo may not begin earlier than 5pm. The ballroom is available until 1:30am.

Q: What are the Butterfly Pavilion's food and alcohol policies?

A: Any caterer or vendor is allowed; self-catering is also welcome. The Butterfly Pavilion alcohol policy requires an "open" bar, meaning you cannot sell it to your guests. There is a one-time corkage fee of \$150.

Q: Will there be Butterfly Pavilion staff on hand?

A: Always—we provide at least one employee during your event.

Q: Does the Butterfly Pavilion require a security guard for after-hour events?

A: Yes, we provide the security guard and split the cost with the client. The security guard is required for a minimum of 4 hours.

Q: Can we use candles?

A: Candles are not allowed in the Rainforest (unity candle ok). Candles in the reception space are allowed if they are in fire safe containers. Tikki torches are not allowed in any case.